

Bylaws
Industrial Advisory Board
SIUC College of Engineering, Computing, Technology, and Mathematics

Adopted on October 28, 2022

Purpose

The purpose of the College of Engineering, Computing, Technology, and Mathematics (College) Industrial Advisory Board (Board) is to develop, strengthen, and maintain relationships amongst key industrial partners, the College, and valued alumni.

Mission

To work collaboratively with the Dean of the College (Dean) to promote the overall welfare of the College's students, faculty, and alumni.

Vision

Build strong and exciting relationships with key industrial partners, the College, and valued alumni through collaborative leadership with the Dean.

Goals and Objectives

1. Industry Engagement
 - a. Increase the number and quality of engaged industrial partners.
 - b. Develop sponsorships (personal involvement and/or identify potential sponsors for the Development Officer to secure) for senior design projects and Registered Student Organizations (RSOs).
 - c. Increase opportunities for student internships and post-graduation employment.
 - d. Develop collaborative Research and Development (R&D) projects with other organizations such as Industry, Government and Philanthropic Foundations
 - e. Increase corporate philanthropic support.
2. Alumni Engagement
 - a. Increase the number and quality of engaged alumni (e.g., create an alumni academy for College Alumni).
 - b. Help with student recruitment activities with added emphasis on student body diversity.
 - c. Increase financial and other forms of support to the College from alumni.
 - d. Develop alumni mentorship to current students of the College.
 - e. Increase the number of College alumni belonging to the SIU Alumni Association.

Membership & Composition

1. Recruitment: The Dean and Board members are responsible for identifying potential Board members.
2. Qualifications: The Board shall consist of the Dean, the College's Development Director as assigned by the Southern Illinois University Foundation, the College's Undergraduate Student Government representative, and a membership of other individuals external to Southern Illinois University at Carbondale whose stature and accomplishments bring credit to the College and who individually and collectively assist the College in reaching its goals. These members shall be devoted to the promotion and improvement of higher education in Engineering, Computing, Technology, and Mathematics.
3. Term: Membership on the Board shall consist of two three-year terms. Additional terms may be requested from the Dean (extraordinary contributions, project continuity, etc.)
4. Size: Board should have at least eleven (11) members and not have more than twenty (21) members.
5. Leadership: The Board will elect a President and Secretary each with a term of two years.
6. Ex-official Members: College's Development Director as assigned by the Southern Illinois University Foundation and College's Undergraduate Student Government representative serve as ex-official members.
7. Completion: Upon completing their service on the Board, Members shall become Heritage members. Heritage members will continue to be included in communications and invited to events but don't attend regular Board meetings and have no voting rights.
8. Termination: Removal will be at the discretion of the Dean for lack of attendance or other causes that constitute harm to the Board and College. Terminated Board members shall not become Heritage members.
9. Committees: The Board shall maintain the following three standing committees:
 - a. Governance and Membership: Assist the Dean in identifying, vetting, and recruiting potential new Board members.
 - b. Fundraising: Take a leadership role in assisting the Dean in fundraising efforts related to the College.
 - c. Student Activities: Develop activities designed to directly benefit current students of the College.

Member Responsibilities and Expectations

It is expected that all Board members are passionate about the College and are prepared to lead by example on multiple fronts including philanthropy. Each Board member will have an agreed upon three-year term of service that can be renewed. The Dean will stagger Board member terms of service to avoid periods of abnormally high turnover. Each Board member is asked to fulfill the following broad expectations and responsibilities.

1. Engagement
 - a. Attend at least two out of three annual Board meetings. Yearly meetings are Spring, Summer and Fall. By tradition the Fall meeting is on campus but at least one of the meetings shall be on campus.

- b. Prepare for meetings, actively contribute to discussions, and offer solutions to identified challenges.
- c. Attend at least one special event (e.g., ECTM banquet, Engineering Day, High Schools and Community Colleges Outreach and Recruitment events, SIU hosted ASCE, ASME, etc. events) per year.
- 2. Vision/Leadership
 - a. Provide thoughtful strategic vision.
 - b. Provide constructive feedback on the Boards performance.
 - c. Ensure progress towards identified goals and objectives.
- 3. Fundraising
 - a. Make annual donation of no less than \$1,000 to the College's Engineering Excellence Fund.
 - b. Participate in the College's fundraising activities.
- 4. Advocacy
 - a. Utilize appropriate social and professional networks to promote the College.
 - b. Identify and help recruit prospective Board members

Amendments to the Bylaws

1. Proposal: A proposal to amend the Bylaws by the membership of the Board must be submitted in writing to the Secretary of the Board at least three months prior to the next regular meeting of the Board. A proposal to amend the Bylaws from the Governance and Membership Committee must be submitted in the packet sent to Board members prior to the meeting in which a vote is to be taken.
2. Voting: Any proposal to amend the Bylaws shall be adopted and become effective when approved by two thirds (67%) of those members voting on the proposal, provided a quorum of the Board is present. (1) These Bylaws may also be amended through a mail ballot, provided two-thirds (67%) of the Board members approve said amendment.
3. Review: Every five years a Review Committee will be appointed by the Governance and Membership Committee of the Board to review the substance of these Bylaws. (1) The Review Committee shall submit its report to the Secretary of the Board who shall place it on the agenda for the Board at its next regular meeting