Dear SIUC Industrial Management & Applied Engineering Student:

Welcome to Southern Illinois University-Carbondale. You are among hundreds of students, both on campus and at military installations throughout the country, who are pursuing the Bachelor of Science degree in Industrial Management and Applied Engineering (IMAE).

As you prepare toward graduation, there are a number of questions that will probably arise on a variety of different subjects associated with your education. The attached handout has been provided to answer many of your questions. However, if you have a question or a problem that is not addressed in the handout, please call us at (302) 734-7829 or stop by the SIU-C office. You can also check out our web page http://www.engr.siu.edu/tocdp.

We are here to provide guidance and assistance throughout your enrollment in the Industrial Management & Applied Engineering program. However, we also request that you become aware of your responsibilities for your education. All enrollment, financial aid, receiving of transcripts and Core requirement approvals are handled by the Dover AFB SIUC office.

Classes start at 8:00 a.m. sharp Saturday and Sunday on the weekends listed for each course.

We hope that your enrollment with us will be both rewarding and enjoyable for you.

Sincerely,

Karen M. Nagyiski
Program/Student Advisor
Technology Off-Campus Degree Programs
Southern Illinois University
ORIENTATION

I. Calculator needed
   A. Functions needed
      1. 4 Functions $N^2$ or $N^3$ – all classes
      2. Trig (sin, cos., tan), Log & Ln – IT 307 & IT 390
      3. Statistical, log, n! – IT 375 & IT 475
   B. Some recommended calculators
      1. Sharp EL 506
      2. LCD Scientific
      3. TI 89

II. Course Syllabus and Text
   A. Syllabus is available in the SIUC office two (2) weeks before the first weekend of class and in My Courses (student course portal).
   B. Textbooks are ordered any vendor (Amazon, Chegg, Allbookstores.com). See office for current semester list.
   C. Pre-class homework/assignments
      1. Reading
      2. Attempt all problems
         a. Do not dwell on ones you cannot do.

III. Methods of Study
   A. Different systems for each student
      1. Two hours a day
      2. Cram session
      3. Group study
      4. Individual study
   B. Get to know your classmates
      1. Help each other
      2. Exchange phone numbers
      3. Take turns organizing study groups

IV. Online Courses
   A. Different Types
      1. Text and assignments
      2. Research and projects
      3. Use of visual aids and computers

V. Capstone
   A. Must have an A.A.S. degree and a 2.0 GPA or better to qualify.
   B. Your A.A.S degree must be posted before the student earns more than 12 hours in their major with SIUC.

VI. Additional Credits
   A. Use DANTES and CLEP (See office for list)
   B. Based on individual needs
VII. Math Requirements  
   A. College Algebra or Pre-Calculus I (3 semester hours)  

VIII. Tuition Payments  
   A. Due the first of each month  
      1. Check or money order only, pay online through Salukinet. NO CASH  

IX. Classes held on Weekends  
   A. Saturday and Sunday of scheduled weekends  
   B. Eight hour class each day 8:00 a.m. – 4:30 p.m. (0800 – 1630)  
      1. Time includes breaks and lunch  
   C. Instructor calls the shots!  

X. Financial Aid  
   A. Veterans Benefits (Post 9-11)  
   B. Military Tuition Assistance  
   C. Reserve Unit Educational Benefits  
   D. PELL Grants  
   E. Guaranteed Student Loans  
   F. Corporate Educational Benefits  

XI. Make SIUC office aware of any problems, which effect on-time coursework completion, class attendance, program progress, and tuition payments.  
   A. We can probably help  
   B. Read the newsletters  

XII. Writing and Report Aid  
   B. Dictionary  

XIII. Bad-weather Policy  
   A. If the instructor can be here, classes are held (providing DAFB is open)  
   B. May call advisor at home, Karen M. Nagyiski (302) 242-8935 (unlisted)  
   C. Call the office and leave a message on the answering machine if you cannot attend, (302) 734-7829  
   D. E-mail the SIUC office at dover@siu.edu or siuc_dover@comcast.net  
   E. Listen to local T.V. and Radio Stations
CLASS CANCELATIONS DUE TO INCLEMENT WEATHER CONDITIONS

The Southern Illinois University courses at Dover Air Force Base will be canceled ONLY IF THE DOVER AIR FORCE BASE HAS BEEN CLOSED TO ALL NON-ESSENTIAL PERSONNEL (MEL Level 3) OR IF THE INSTRUCTOR HAS CHOSEN TO CANCEL. You can call the Base Weather Line at (302) 677-BASE (2273) for any updates and the 436 Air Wing Facebook page.

If a course has been canceled by and instructor, the instructor and/or the SIUC staff will call the students.

If all classes at the Dover AFB site are canceled due to the weather conditions, the following radio and television stations will broadcast the cancellations. The broadcast will state that the Dover Air Force Base is closed or Southern Illinois University at the base is closed.

PLEASE CALL THE OFFICE DURING NORMAL HOURS OF OPERATION REGARDING CANCELLATIONS OR DELAYS. IF I CANNOT BE REACHED AT THE OFFICE, YOU MAY CALL MY CELL PHONE NUMBER. A MESSAGE WILL BE LEFT ON THE OFFICE ANSWERING MACHINE IF POSSIBLE.

ALL CANCELLED CLASSES WILL BE MADE UP IN SOME WAY!!!

Karen M. Nagyiski                        Dr. Michael F. Costello
E-mail: nagyiski@siu.edu                  E-mail: drmikecost@comcast.net
Cell Phone: (302) 242-8935               Home: (302) 678-2302
TO: DAFB Faculty and Students

FROM: Education Services, Southern Illinois University, Wesley College, and Wilmington University Staff

It has been brought to our attention by our Military host that the classroom conditions must maintain a neat appearance since we share the classrooms and building with other tenants. Since our move to a new facility, food and beverages will no longer be permitted in the classrooms. Our offices have been notified of a number of violations concerning classroom and building policies. We find it necessary to remind all students and faculty of these policies and ask that you assist us in meeting them.

1. At the end of each day, desks must be in rows with the chairs pushed in properly. The desks and chairs must be lined up.

2. Please remove all trash from the floors, tables and chairs. Put the trash in the trashcans located in the classrooms. Do not throw trash on the hallway or restroom floors.
   
   **Do not put trash in the plastic and aluminum-recycling bins or restroom trash cans.**

3. Please **no food or drinks in the classrooms**. All beverages and food must be consumed and stored in the 3rd floor break room, Room 316.

4. All windows **must** be closed and locked before leaving the room.

5. You are required to clean any spills. The proper cleaning materials can be obtained from the weekend monitor located in the Wilmington University office, Room 301. Paper towels can also be obtained from the restrooms or the break room.

6. All smokers must utilize the designated smoking areas located adjacent to the West side of building 261, across the street on the concrete pad. **DO NOT USE THE ENTRANCE WAYS AS A SMOKING AREA or the picnic pavilion area due to the propane tanks.** Please deposit all smoking materials into the containers located in the smoking areas.

There is no janitorial service to this building or for the classrooms. However, it is still necessary to maintain neat and orderly classrooms.

Thank you for your assistance
Click “Your Personal Records” to:

- View the **addresses** on file for you in student records
- Check the your **Admission Application Status** (for new students or those seeking readmission to the University)
- Scholastic Information
  - **Student Schedule** (for any semester you’ve been registered since Fall 1990)
  - **Transcript Unofficial** (if you have been enrolled at SIUC any semester since Fall 1990)
  - **Grades & GPA** (only for the current and past two semesters)
  - **Degree Progress Report**
    - An unofficial display of how the course work you have on record fulfills the requirements of your academic program.
    - “What if?” An opportunity to see how your course records might “fit” in another major or in another degree program.
    - An opportunity to see an organized presentation of how program requirements are defined.

- Check Financial Aid Information
  - **Has my Loan Check Arrived?**
  - **Is My Financial Aid Application on File?**
  - **Financial Aid Estimated Cost of Attendance**
  - **Status of Cancellation/Prepayment Waiver**
  - **Accept your financial aid**

- Bursar Information
  - **Account Information**
  - **Amount of Financial Aid Credits Posted**
  - **Make payments**

**Online and Classroom Course Materials**

Can be obtained by logging into your student account at [https://mycourses.siu.edu/](https://mycourses.siu.edu/)

Use My Courses to obtain all syllabi, lecture notes, videos, homework, discussion boards and testing for online courses. Seated course Faculty may utilize this platform for additional class assignments and assessment testing.
Important Documents:
Each year, an Undergraduate Catalog, which provides information about Southern Illinois University Carbondale, is published. Primary attention is given to its academic programs, rules and regulations and procedures. In addition, a Military Programs Supplement that addresses the conduct of programs at military bases in the United States is published.

These documents are available in the SIUC base/site office. Each student should become familiar with the contents of the catalog and supplement. For your convenience, several sections of these documents are reproduced here.

Student Conduct Code:
Southern Illinois University Carbondale is dedicated not only to learning, research, and the advancement of knowledge, but also to the development of ethically sensitive and responsible persons. The University seeks to achieve these goals through sound educational programs and policies governing individual conduct that encourage independence and maturity. By accepting membership in this University, and individual joins a community characterized by free expression, free inquiry, intellectual honesty, respect for others, and participation in constructive change. All rights and responsibilities exercised within this academic environment shall be compatible with these principles. Students must adhere to a code of conduct that recognizes that the unlawful manufacture, sale, delivery, unauthorized possession, or use of any illicit drug is prohibited as part of any University activity. The entire SIUC Student Conduct Code is available to each student upon request or at www.siuc.edu/~policies/policies/conduct.html.

Attendance Policy:
Students may not miss more than one-third of the scheduled class time for courses conducted in the weekend format. Students who are dropped are still subject to the published refund policy. Exceptions to this attendance policy must be approved by the Dean, College of Engineering.

Transfer Credits:
The Office of Admissions and Records determines the acceptance of credit and its applicability toward University Core Curriculum requirements. The department directing the program determines the acceptance of credit toward specific program requirements. Transfer credit is accepted in all areas to include the major. (See Undergraduate Catalog.)

Professional Certification:
No attempt has been made to modify SIUC programs to meet professional certification or licensure requirements of any state. Students interested in professional certification of licensure should contact the appropriate state agency for specific information concerning certification or licensure.

**Payment:**

Payment is the responsibility of the student. SIUC will assist the student wherever possible to process the paperwork for the various financial assistance programs; however, the responsibility for payment rests with the student. (See Military Programs Supplement.)

**Collection Agencies:**

Following the end of each semester, students not registered for the next semester that have delinquent account balances will receive a series of itemized statements requesting payment. If payments or arrangements are not made on a timely basis, the account may be placed with a collection agency with a collection fee added to the account. Should it be necessary for an outside agency to effect a collection, reasonable collection costs shall be 33 1/3% of such amount and shall be paid by debtor. If SIUC obtains judgment from a court of competent jurisdiction, the debtor shall be liable for the collection agency fee as well as reasonable costs and attorney’s fees. (See Military Programs Supplement.)

**Standards of Progress:**

Students are expected to make satisfactory progress toward a degree, as an approved objective.

When a student’s semester average and the cumulative SIUC average fall below a C average (2.0), the student will be placed on scholastic probation.

Students will be scholastically suspended if they fail to meet the requirements of their conditional or probation status.

**Withdrawals:**

Students who decide not to attend after registration must officially withdraw or be liable for payment of semester hour charges.

Students who officially register for a session may not withdraw merely by discontinuing attendance. Students officially withdraw from courses through the program change process, using the registration form. This process starts with the program representative and is completed by the Office of Admissions and Records. It is the student’s responsibility to ensure that the withdrawal process is officially completed. Students who stop attending, but do not officially withdraw will receive a grade of WF (failure). (See Military Programs Supplement.)

**Warning:**

To be eligible for the benefits of valid financial aid, the student must first be properly enrolled for at least the minimum number of semester hours for the term, and must continue to be reasonably participating for the full duration of each course. Students with financial aid who cease attending a class and do not officially drop or withdraw, may be assigned a “WF” (undergraduates) or “WU” (graduates). The “WF” or “WU” grades may impact the student’s eligibility for, or amount of
financial aid for the semester; and, may result in the demand for re-payment or part or even all of the financial aid for the semester.

Information about scholarships and grants may be obtained from Financial Aid.

**Refund Policy:**

The refund policy as approved by the Board of Trustees of Southern Illinois University applies only to students who withdraw from all classes. Students who reduce the number of credit hours for which they are enrolled, but who do not withdraw from the University are not eligible for a pro rata refund.

For a Military Program student, the pro rata refund is limited to tuition and program delivery charges only.

Enrolled students who reduce their credit hours shall receive a full refund (100%) through the deadline dates established by the Board of Trustees. Enrolled students are not eligible to receive a pro rata refund after the full refund period has expired.

An Administrative Fee shall be assessed to all students who withdraw from the University and receive a pro rata refund. This fee shall not exceed the lesser of five percent (5%) of assessed charges (tuition and program delivery) or $100.

The grading policy for military programs has been adjusted to accommodate the refund policy. The full refund period deadlines for withdrawals from the University will be used in assigning a grade for all courses shorter than 16 weeks, which are dropped by enrolled students.

The following is a summary of withdrawal (enrolled zero hours) and drop (reduced credit hours) information for a three-weekend course and a for a full semester course.

**Tuition Refund Deadline Dates**

<table>
<thead>
<tr>
<th>Drop (Reducing number of credit hours)</th>
<th>First Course</th>
<th>Second Course</th>
<th>Third Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Refund dates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>100% refund</td>
<td>Before 11:59 pm 2nd date of class</td>
<td>Before 11:59 pm 2nd date of class</td>
<td>Before 11:59 pm 2nd date of class</td>
</tr>
<tr>
<td>0% refund</td>
<td>After 12:00 am 2nd date of class</td>
<td>After 12:00 am 2nd date of class</td>
<td>After 12:00 am 2nd date of class</td>
</tr>
</tbody>
</table>

Students should drop through SalukiNet if the course has not yet started.
Students should contact their advisor to drop after the class has started.

<table>
<thead>
<tr>
<th>Withdraw (Eliminating all credit hours)</th>
<th>First Course</th>
<th>Second Course</th>
<th>Third Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Refund dates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>100% refund</td>
<td>Before 11:59 pm First date of class</td>
<td>Before 11:59 pm First date of class</td>
<td>Before 11:59 pm First date of class</td>
</tr>
<tr>
<td>50% refund</td>
<td>Before 11:59 pm 3rd date of class</td>
<td>Before 11:59 pm 3rd date of class</td>
<td>Before 11:59 pm 3rd date of class</td>
</tr>
<tr>
<td>0% refund</td>
<td>After 12:00 am 4th date of class</td>
<td>After 12:00 am 4th date of class</td>
<td>After 12:00 am 4th date of class</td>
</tr>
</tbody>
</table>

Students can withdraw through SalukiNet if the semester has not yet started.

Students must contact their advisor to withdraw after the semester has started.

2019-2020 Guide to Important Information for SIU Carbondale Students, Faculty, and Staff
Posted Jan 10, 2020 7:41 AM

To Members of the University Community:

This information is provided to all students, faculty and staff of the university to make you aware of and give you access to important information and resources. While this guide is primarily a service for students, the university’s faculty and staff can also benefit from this information. Please read and save this information. If you have any questions regarding a particular report or policy, please do not hesitate to contact the office listed in the entry. We hope your understanding of these policies and of the programs and services available to you will enhance your experience as a member of the university community.

Sincerely,

Jennifer Jones-Hall

Dean of Students
Student Services Building, Room 486, Mail Code 4308
1263 Lincoln Drive
Carbondale, IL 62901

(618) 453-2461, deanofstudents@siu.edu

INSTITUTIONAL INFORMATION

- Southern Illinois University Carbondale is an Affirmative Action/Equal Opportunity institution in accordance with Civil Rights legislation and does not discriminate on the basis of race, religion, national origin, sex, sexual orientation, marital status, age, disability, or status as a
protected veteran or other factors prohibited by law in any of its educational programs, activities, admissions, or employment practices. Concerns regarding discrimination as it relates to any of the above areas including Title IX, gender discrimination, and sexual harassment, are available under SIU Policies. For additional assistance please contact the Office of Equity and Compliance, Woody Hall, Room 478, Mail Code 4316, SIU Carbondale, 900 South Normal Avenue, Carbondale, IL 62901. Telephone: (618) 453-4807.

- The Student Conduct Code describes a set of policies designed to reflect the unique culture of our university community. This code is intended to provide a framework to facilitate our shared commitment to sustaining a community based upon the common goal of the pursuit of knowledge. The Student Conduct Code is the primary document governing SIU student conduct and sets forth the rights afforded to, and responsibilities incumbent upon, each student at the university. All students are expected to be familiar with it. The code includes a list of all Standards of Conduct, defines the procedures used in adjudication of alleged violations and a list of possible sanctions which may be imposed. For more information, please contact Student Rights and Responsibilities via email or in the Student Services Building, Room 497, Mail Code 4718, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 536-2338. The Student Conduct Code is available on the Student Rights and Responsibilities and University Policies websites.

- Southern Illinois University Carbondale has a student ombudsperson that is available to provide students confidential consultation in assisting with the possible resolution of university-related concerns, grievances and appeals. For assistance please contact the Dean of Students, Student Services Building, Room 486B, Mail Code 4308, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2461.

- Information regarding SIU Carbondale academic programs; entities that accredit, license, or approve the school and its programs; and procedures for reviewing school’s accreditation, licensing or approval documentation is available from the Office of the Associate Provost for Academic Programs, Anthony Hall, Room 15, Mail Code 4305, SIU Carbondale, 1265 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-7653.

- For information about accommodations, services and access to facilities for students with disabilities, contact Disability Support Services, Student Health Center, Suite 220, Mail Code 4705, SIU Carbondale, 374 East Grand Avenue, Carbondale, IL 62901. Telephone: (618) 453-5738.

- For information about the Student Health Center HIPPA privacy practice, Illinois Meningitis Law, vaccination policies, and immunization requirements contact Student Health Center, 374 East Grand Avenue, Mail Code 6740, SIU Carbondale, 374 East Grand Avenue, Carbondale, IL 62901. Telephone: (618) 453-3311.

- Policies regarding user responsibility of stored information, confidentiality of stored information, inappropriate usage, and electronic mail are available from the Office of Information Technology—Information Security via email or at Mail Code 6633, SIU Carbondale, 850 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-5155.

- Southern Illinois University is committed to the health of the university community, to preserve and protect university property and to provide a clean and safe environment. For further information on the Clean Air policy, please visit SIU Policies. For additional assistance please contact the Dean of Students, Student Services Building, Room 486B, Mail Code 4308, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2461.
- The Office of the Registrar maintains information regarding completion and graduation rates of cohorts (identified groups) of full-time certificate or degree-seeking SIU Carbondale undergraduates who graduated or completed their programs within 150 percent of the normal time for graduation or completion. For further information or a paper copy, contact the Office of the Registrar, Student Services Building, 2nd floor, Mail Code 4701, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2963.

- The Center for Environmental Health and Safety (CEHS) is a department devoted to continually improving occupational and environmental safety and health on our campus. All students and employees are encouraged to review the “Safety Resource Handbook.” This handbook provides an overview related to occupational and environmental safety and health issues at SIU, including such issues as:
  - Health and safety responsibilities of employees, supervisors, unit heads and CEHS
  - General safety guidelines and practices, including personal protective equipment, workplace inspections, emergency procedures and accident reporting
  - Outlines the units within CEHS devoted to assisting the campus community
  - Health and safety training checklists for laboratories and non-laboratory workplaces. These checklists are important to assist you and your supervisor in determining regulatory-required safety and health training. Please review the training checklist with your supervisor (even if you are employed outside the university).
  - Important health and safety phone numbers and contacts

The CEHS website provides many safety and health resources such as fact sheets and guides. CEHS responds to requests for assistance and reports of health and safety concerns, which may be submitted to us anonymously or by contacting CEHS at Mail Code 6898, SIU Carbondale, 1325 Radio Drive, Carbondale, IL 62901. Telephone: (618) 453-7180.

- Voter Registration information and locations where you may obtain Illinois Voter Registration applications are available at the Office of the Registrar, Student Services Building, 2nd floor, Mail Code 4701, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2963.

- The unauthorized distribution of copyrighted materials through illegal downloading or peer-to-peer file sharing may subject a student to civil and criminal liabilities. Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or statutory damages affixed at not less than $750 and not more than $30,000 per work infringed. For willful infringement, a court may award up to $150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys’ fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to $250,000 per offense. For further information, a paper copy, or for related policies on disciplinary procedures and legal alternatives, contact Information Technology, Mail Code 6633, SIU Carbondale, 850 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-5155.
FINANCIAL ASSISTANCE

- The Financial Aid Office provides a description of all available federal, state, local, private and institutional financial assistance programs, including application form/procedures; student eligibility requirements; selection criteria; criteria for determining the amount of the student’s awards; rights and responsibilities of students receiving Title IV and other financial aid, including criteria for continued eligibility; satisfactory academic progress policies and procedures; method and frequency of financial aid disbursements; terms of any loans received, sample loan repayment schedules and the necessity for repaying loans; general conditions and terms of student employment offered as part of the student’s financial aid award; and exit counseling information required to be provided and collected from student Direct Loan or Federal Perkins Loan borrowers. For further information or a paper copy, contact the director of the Financial Aid Office, Student Services Building, 2nd floor, Mail Code 4702, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-4334.

- The Financial Aid Office has information on terms and conditions of receiving direct loan repayment deferments for Peace Corps service, service under the Domestic Volunteer Service Act of 1973, and comparable volunteer service for certain tax-exempt organizations of demonstrated effectiveness in the field of community service. For further information or a paper copy, contact the Director of the Financial Aid Office, Student Services Building, 2nd floor, Mail Code 4702, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-4334.

- Access to consumer information is available on the Financial Aid Office website. Contact the Financial Aid Office for additional assistance: Student Services Building, 2nd floor, Mail Code 4702, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-4334.

- The SIU Carbondale refund policy is available from the Office of the Registrar website. Contact the Office of the Registrar for additional assistance, Student Services Building, 2nd floor, Mail Code 4701, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2963.

- For information regarding requirements and procedures for officially withdrawing from school, contact the Office of the Registrar, Student Services Building 2nd floor, Mail Code 4701, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2963.

- Cost of attending information available includes a summary of requirements for the return of Title IV grant or loan assistance by withdrawn students (official or unofficial withdrawals); notice that enrollment in a study abroad program approved for credit may be considered enrollment at the school for the purpose of applying for Title IV assistance; and titles, availability and contact information of employee(s) responsible for dissemination of financial assistance disclosure information. For further information, or a paper copy, contact the Financial Aid Office, Student Services Building, 2nd floor, Mail Code 4702, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-4334.

EQUITY IN ATHLETICS DISCLOSURE ACT

- Disclosure of information on participation rates and financial support data for men’s and women’s sports in intercollegiate athletics can be found on the Athletics Department website,
or you may contact the Office of Compliance, Saluki Athletics, Lingle Hall, Mail Code 6620, SIU Carbondale, 1490 Douglas Drive, Carbondale, IL 62901. Telephone: (618) 453-5463.

- The report on graduation rates of student athletes receiving athletic aid is available from the Office of the Registrar, Student Services Building, 2nd floor, Mail Code 4701, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2963.

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

- In accordance with Federal law (20 USC § 1092(f)), the following information is provided for the purpose of increased safety and awareness. For further information regarding these reports, or to request paper copies, contact the Department of Public Safety, Trueblood Hall, Mail Code 6723, SIU Carbondale, 1175 South Washington Street, Carbondale, IL 62901. Telephone: (618) 453-3771.
  - The Annual Security and Fire Safety Report (published every October) includes:
    - Three most recent calendar years of select crime statistics for certain on-campus, non-campus, and public properties.
    - Three most recent calendar years of fire statistics occurring in student housing facilities.
    - Procedures for reporting criminal actions or other emergencies.
    - Policies for timely warnings and emergency notifications.
    - Procedures to follow after a sexual assault, including rights guaranteed to victims.
    - Procedure regarding missing students.
    - How to obtain information on registered sex offenders.
    - Information regarding education/prevention programs.
  - The daily crime log is available through the SIU Carbondale Department of Public Safety.
  - The fire log is available through the SIU Carbondale Department of Public Safety.
- Effective January 1, 2012, registered sex offenders who attend or are employed by SIU Carbondale are required to register once a year with the SIU Carbondale Department of Public Safety. Individuals who wish to review the list of registered sex offenders provided by the Illinois State Police to SIU Carbondale may do so by request at the SIU Carbondale Department of Public Safety. For further information, contact the Department of Public Safety, Trueblood Hall, Mail Code 6723, SIU Carbondale, 1175 Washington Street, Carbondale, IL 62901. Telephone: (618) 453-DPS1 (3771).
- The sexual harassment policy for SIU Carbondale faculty, staff, students, and visitors was approved May 7, 2009; procedures were approved March 2014. Related student policies and procedures are also referenced in the Student Conduct Code. For a paper copy please contact Office of Equity and Compliance, Woody Hall, Room 478, Mail Code 4316, SIU Carbondale, 900 South Normal Avenue, Carbondale, IL 62901. Telephone: (618) 453-4807.
- Wellness and Health Promotion Services and the Dean of Students Office are home to SIU’s confidential advising services. They are dedicated to providing support to all SIU students who are involved in gender based violence (i.e., sexual assault, dating violence, domestic violence, or stalking). The goal is to help students find the support, resources and information needed to continue their studies. To schedule an appointment, please contact the confidential advisor at Wellness & Health Promotions Services, Student Health Center, Mail Code 6740, SIU Carbondale, 374 East Grand Avenue, Carbondale, IL 62901, telephone: 618-453-3311, or the
Discrimination: Complaint and investigation procedures related to discrimination were approved in March 2014. For further information or a complete copy please contact the Office of Equity and Compliance, Woody Hall, Room 478, Mail Code 4316, SIU Carbondale, 900 South Normal Avenue, Carbondale, IL 62901. Telephone: (618) 453-4807.

DRUG/ALCOHOL ABUSE, POLICIES, PREVENTION AND INTERVENTION RESOURCES

To receive federal financial assistance of any kind, all institutions of higher education must certify that they have "adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." This certification is mandated by the Drug-Free Schools and Campuses Act Amendments of 1989. The requirements of the law are separate and distinct from the requirements specified by the Drug-Free Workplace Act of 1988, which relate only to employees (including student workers) involved in work supported by or paid from federal grants and contracts. The rules under the Safe and Drug-Free Schools and Campuses Act are much broader in scope, covering drugs and alcohol, students and employees, on university property or as part of university activities. The use, including the sale, delivery, possession, and consumption of alcoholic beverages in or on property owned or controlled by the university or as part of university activities, is strictly prohibited except as otherwise provided in the university’s Alcoholic Beverages: Regulations policy. Additional university statements on drug and alcohol use by students and employees and on the regulation of alcohol on the university campus include:

- Drug/Alcohol Use: Standards of Conduct
- Drug/Alcohol Use by Employees Performing Safety-Sensitive Work
- Drugs/Alcohol: Disciplinary Sanctions Related to Illicit Use
- Student Conduct Code Related to Drug and Alcohol Use

For further information, contact the Dean of Students Office, Mail Code 4308, SIU Carbondale, 1265 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-4846.

Illinois Public Act 95-764 and Illinois Public Act 099-0426 make sexual assault awareness education mandatory for all public high schools, colleges and universities. Additional resources on sexual assault awareness education can also be found on the Wellness and Health Promotion Services website.

PRIVACY RIGHTS OF STUDENTS AND PARENTS-FERPA REGULATIONS

The Family Education Rights and Privacy Act (FERPA) outlines the right to and procedures for inspecting and reviewing student’s education records and for requesting amendments of the student’s education records; the right to consent to disclosure of personally identifiable information contained in student’s education records; the right to file a complaint with the U.S. Department of Education for alleged failure of school to comply with FERPA requirements; and the right to the criteria used to determine who are school officials with a legitimate educational interest if the school’s policy is to disclose personally identifiable information from educational records without prior consent. For further information or a paper copy, contact the Office of the Registrar, Student Services Building, 2nd floor, Mail Code 4701, SIU Carbondale, 1263 Lincoln Drive, Carbondale, IL 62901. Telephone: (618) 453-2963.
WHAT IS A SALUKI??

The Saluki, “El Hor”, royal dog of Egypt, is the oldest known breed of domesticated dog, with findings of Saluki images dating as far back as 6000 – 7000 BC. Whenever one sees the ‘dog’ in the Bible, it means Saluki.

The Saluki was the only dog of the time allowed to sleep on the carpet of the Sheik’s tent. So great was its esteem that its body was often mummified like the bodies of the Pharaohs. The remains of numerous specimens have been found in the ancient tombs of the upper Nile.

Salukis were first brought to England in 1840 and were referred to as Persian Greyhounds. The Saluki was a well-established breed in England for a number of years before it began to come into its own in this country. It was not until November 1927 that the breed was officially recognized by the American Kennel Club. In July 1927, the Saluki Club of America was formed and drew up the breed standards for the Saluki.

Having tremendous speed, the Saluki was used by the Arabs in bringing down the gazelle, the fastest antelopes. The Saluki’s sight is remarkable, although it also has a fair nose. Its hereditary traits often crop out – it loves to lie on the sand and watch an eagle soar while paying no attention to the gull.

The Saluki has an exceptionally strong constitution and sturdy frame, enabling it to stand any climate. Its feet are hard and firm, allowing it to run over rocky, tough ground and never damage its pads.

Its beauty is that of the thoroughbred horse; grace and symmetry of form; clean-cut and graceful; short silky hair except on the ears, legs, and tail; slender, well-muscled neck, shoulders, and thighs; arched loins; long tail carried in a curve with silky hair hanging from the underside; the arched toes; the rather long head with deep, farseeing eyes - - an expression of dignity mixed with gentleness. In disposition, it shows great attachment to its master. It is affectionate without being demonstrative, a good watchdog, but not aggressive.

Salukis come in a variety of colors, including white, cream, fawn, golden, red, grizzle and tan, tri-color (white, black and tan), and black and tan.

Southern Illinois University adopted the Saluki as its mascot in 1951. The choice is quite appropriate since the southern portion of Illinois is known as “Little Egypt”, apparently because when drought struck the northern parts of the state, southern Illinois remained as fertile as ever, just as Egypt did in the days of old. Southern Illinois University at present has three (3) Salukis housed on the University Farms.

(Memo from Technology Off-Campus Degree Programs)